



# Public Safety, Health and Judicial Committee

## Meeting Minutes

Lee County, Illinois

Mar 16, 2022 at 9:00 AM CDT

Old Lee County Courthouse, Third Floor, 112 E. 2nd. St, Dixon, IL  
61021

### I. Call to Order

Meeting was called to order at 9:00 a.m., by Chair Mike Koppien.

### II. Committee Member Roll Call: Chair Mike Koppien, Vice Chair John Nicholson, Marilyn Shippert, Keane Hudson, Jack Skrogstad, and Mike Zeman

Marilyn Shippert attended via Zoom video conferencing. All other members were present in person.

### III. Meeting Attendees and Visitors

Also present: Charley Boonstra (State's Attorney), Wendy Ryerson (Administrator), Staci Stewart (Probation), Kevin Lalley (EMA), and Becky Brenner (Board Secretary) were all present in person. John Simonton (Sheriff) attended via Zoom video conferencing.

### IV. Approval of the Minutes from the Previous Meeting - (February 16, 2022)

The February 16, 2022, Public Safety, Health and Judicial Committee Meeting minutes were approved without modification.

### V. Review of Claims Report Provided by the Claims Committee

The committee was provided a report of all the claims submitted and paid for from February 11, 2022 - March 10, 2022, from Emergency Management Agency (EMA), Circuit Clerk, Coroner, Judges, Probation, Public Defender, Sheriff's Office, and the State's Attorney's Office.

### VI. Administrator and Department Head Reports

Staci Stewart reported the following information on behalf of the Probation Department:

- The office continues to move forward with the new software program that houses all of their court cases and records

- Data conversion for the new software has been slowed down by restrictions set forth by IT regarding vendor access. The deadline date is set for July 1, 2022. It is not likely that the conversion will be completed by this date.
- The yearly plan submitted to the Administrative Office of the Illinois Courts included a request for an additional probation officer and that a salary subsidy position be converted to a grant-in-aid position. The change from a salary position to a grant-in-aid position would save the County a substantial amount of money. Both requests were deferred at this time until the budget is resolved for the next fiscal year.

Kevin Lalley reported the following information on behalf of EMA:

- The EOC was set up and used for County employee Excel training on March 14th and 15th. Kevin reported that the EOC is being used several times a month for training sessions for different Lee County Departments.

John Simonton reported the following information on behalf of the Sheriff's Office:

- Due to the increase in fuel cost, the office would be overbudget in the fuel line item. He would have more information to share for the April meeting.

Wendy Ryerson reported that she had received preliminary information regarding a grant opportunity through IDOT for a planning project that would study the possibility of a bike path/multiuse path from Dixon to Sauk Valley Community College. The City of Dixon would like to partner with the County to apply for a 100% planning grant that would reveal the costs of completing the project from beginning to end. The cost for the County would be \$5,000. She hoped to have more information as the week progressed.

#### VII. Quarterly Update on the Collection of Unpaid Fines - State's Attorney

Charley Boonstra reported that Lee County's portion of fines paid to Lee County in December was \$1,761, in January \$1,148.21, and in February \$1,600.82. A total of \$142,197 has been paid to the County since 2019.

#### VIII. Quarterly Update on Dangerous and Abandoned Properties - Sheriff

John Nicholson reported that Attorney Zollinger was actively involved with a case in Compton and notices have been sent out to others that are not in compliance.

#### IX. UTV Ordinance Update - Jack Skrogstad

Jack Skrogstad reported that of the 22 County Townships that received letters regarding the use of UTV's on their roadways, he had received verbal responses from 13

Townships in favor of an ordinance; 2 completely opposed; and 7 that were undecided. Of the 13 Townships that were in favor of an ordinance, he had already received 4 signed ordinances. After the Townships have all weighed in, the UTV Committee would be reaching out to cities and villages. Jack explained that he had not gotten firm answers from all the Townships yet so he is not comfortable putting it before the County Board at this time.

X. Old Business

A. End of year (2021) report - Sheriff's Office

John Simonton reported that there was an issue getting the information required for the year end report from the data base, so the report would be submitted in April.

B. EMA Windows 7 Computers Replacement Proposal

Kevin Lalley reported that he had disconnected the Windows 7 computers from the County network to avoid any cyber security risk. IT restricted the use of any Windows 7 devices on the County network. The contract that was recently signed for the IT critical infrastructure maintenance would allow the devices on the network. Because of the conflict, the Administrator felt that more information was needed before the agenda item was voted on.

**Motion** to table the EMA Windows 7 Computers Replacement Proposal. **Moved** by John Nicholson. **Second** by Jack Skrogstad. Motion carried unanimously by voice vote.

XI. New Business

None

XII. Executive Session

There were no requests for executive session.

XIII. Adjournment

**Motion** to adjourn at 9:26 am. **Moved** by Keane Hudson. **Second** by Jack Skrogstad. Motion passed unanimously by voice vote.